

[Print on diocese or province letterhead]

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LETTER OF SUITABILITY FOR MINISTRY

In accordance with Guidelines approved by the United States Conference of Catholic Bishops, and in light of provisions of canon 903 CIC and canon 703 §1 CCEO, I write to inform you that (provide name on line, below):

Reverend _____

(born _____ and ordained to the (*underline one of the following*) permanent diaconate/priesthood on the following date _____) is in good standing with the Arch/Diocese/Province of _____ . He is currently assigned as follows: _____

and is coming on the following date(s) _____ to the following parish (name, city) _____ for the following ministry _____.

With this attestation, to the best of my knowledge and after reviewing his file and consulting if necessary with others, I am able to make following statements regarding _____:

- He is a person of good moral character and reputation.
- I know of nothing which would in any way limit or disqualify him from serving at a parish.
- I am unaware of anything in his background which would render him unsuitable to work with minor children or any vulnerable adult.
- I am unaware of any incident in which he may have been involved which would adversely affect his performance in undertaking this ministry.
- To the best of my knowledge, he does not have a current, untreated alcohol or substance abuse problem, nor does he have a current untreated emotional or mental health problem.
- He is in compliance with our policies and procedures related to **the protection of children and young people.**
- He is a U.S. Citizen; He is travelling on a tourist visa; He is travelling on an R-1 visa.

Please know that I am available to answer any additional questions you may have about this priest/deacon/seminarian, and can be reached at _____, or by email: _____

Sincerely yours in the Lord,

Please affix the seal of the diocese or province

Printed: _____

Title: _____

Today's Date: _____; Effective Date(s): _____